

EARDISLAND VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the meeting held at Eardisland Village Hall
Wednesday 20 April 2016

DRAFT

Present: Bob Aldred, Steph Griffiths, Caroline Marsden, Kate Thompson, Chris Watson

1. **Apologies:**

Jo South, Richard Kirby, Edwin Thompson, Richard Bartholomew

2. **The minutes** of 16th March 2016 were agreed.

3. Open Forum – no members of the public present

4. Update on Action Points and progress reports

- QE11 Commemoration concert – update from Richard Kirby that the Village Hall will not be required for refreshments.
- QE11 Beacon – did not go forward
- Thanks to Parish Clerk for work re British Gas – by letter from KT
- Games Evening was a success and well attended for a first event with a good mix of ages. The issue was raised of unsupervised children attending future events and it was agreed that two volunteers would need to be DBS checked for hall events – **ACTION: KT to follow up**
- Village Hall publicity leaflet - ongoing
- Electricity Supply – Chris Watson to report in JULY
- Artwork and photographs for the Hall - ongoing
- Her Majesty Queen Elizabeth II 90th birthday. It was decided to advertise a 'pot luck' picnic from 12 noon on 12 June, on the recreation ground, for people to bring food to share. **ACTION: CM to ask Village Band if available to play, loan of gazebos to be sought and check insurance with Parish Council.**
- Visit to Cawley Hall Eye to discuss fundraising - ongoing
- Maintenance check list – To review Diary of periodic equipment checks/certificates etc - ongoing
- Kitchen equipment – request to be inserted in the next magazine
- Toilet renovation fund report – CM compiling list of funds received. It was agreed to set up a separate meeting to discuss the way forward.

5. Discuss and conclude review of hall hire fees: It was agreed that there would be a 20% discount on bookings of 2 continuous days or more. **ACTION: Steph to approach Mavis Tantrum to check whether the VHMC are to provide catering one of the Open Gardens Days.** Under this item it was also proposed that Chris Watson should ask the E-team if they would run the Duck Race as a joint venture, and it was suggested that we might also run book/bottle/tombola stalls during the event.
6. Bequest from Estate of the late Peter Glenn – it was agreed to send a letter to the family via the solicitor and to transfer the money into our Building Society account to keep it separate from general funds.

7. Other Business:

- Edwin reported that Richard Lane, owner of The Cross Inn, had donated 3 A-boards to the Village Hall to be available for community events.
- Disco 6 August: following a request for finalisation of details from Ruth Brinton-Bivand, it was agreed as follows: Hot food available, BYOB, adult ticket price £4, accompanied children £2, maximum 65 tickets, returns on the door.

Next meeting: Wednesday 18 May 2016